## CENTRAL INTELLIGENCE AGENCY WASHINGTON, D.C. 20505

1 3 JAN 1982

FA-82-0025

Mr. Cornelius R. Anderson Chief, Investigative Staff Committee on Appropriations House of Representatives Washington, D. C. 20515

Dear Mr. Anderson:

A routine security check conducted at CIA Headquarters on the evening of 11 December 1981 surfaced the fact that safe #3015 in room 6B03 was not secured. The safe contained TOP SECRET codeword material.

A subsequent investigation of the matter determined that a member of the Investigative Staff, was responsi- STAT ble for this violation of Agency security regulations.

Agency regulations impose specific penalties for security violations committed by employees of the Agency. For example, would be issued an oral under Agency regulations, reprimand by his office chief for this violation. Repeated violations of this nature could lead to a recommendation that continuing access to classified Agency material be withdrawn.

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I am sure that you appreciate the need for adherence to strict security procedures by all members of your staff who are given access to Agency material. I would appreciate it if could be specifically reminded of these requirements which will remain in effect for the duration of his involvement with this Agency.

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Sincerely,

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Director of Security

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